

ClubSpark Dorchester Borough Gardens Simon Hannabuss

Home / Members / Packages / Adult Members 2015

Memberships

[+ Add new package](#)

Register your bank account
To accept online payments and Direct Debits you'll need to register your bank account with GoCardless. It's easy and instant to set up.
[Set up your account](#) **GOCARDLESS**

All memberships £3214 revenue 468 members	Adult membership £2504 revenue 118 members	Family membership £732 revenue 34 members	Senior membership £314 revenue 45 members
Junior membership 16 members	VIP membership 3 members	Gold Membership 2 members	

[View Archived packages](#)

MEMBERSHIP MANAGEMENT MODULE

Promote memberships online

Attract new members to your venue.

Seamlessly connect with members

Send single or group emails & notifications with ease.

Customise access privileges

Provide members with extended access to court booking.

Track and record payments

Retain detailed payment history for each member.

Accept online payments

Instantly accept full or Direct Debit payments.

Set automatic reminders

Take the hassle out of chasing unpaid memberships.



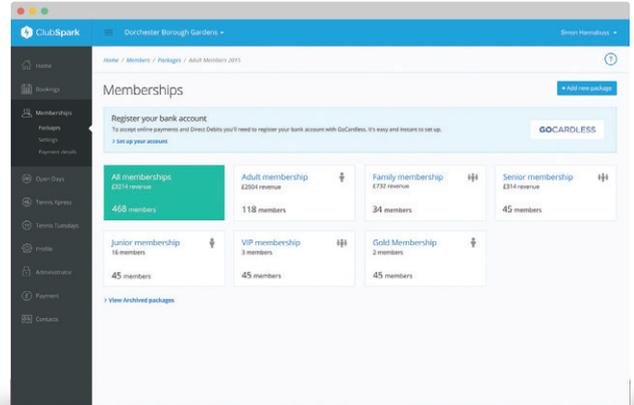
GETTING STARTED

We'll help you set up memberships, import members and manage payments.

1. Create a new package for your members

To start, add a new membership package for an existing membership you currently offer e.g. 'Adult Members 2014' (we advise you do this so you have some historic membership data).

Enter details for the membership including expiry dates and costs, then save. The package will be added to your Membership Packages list.

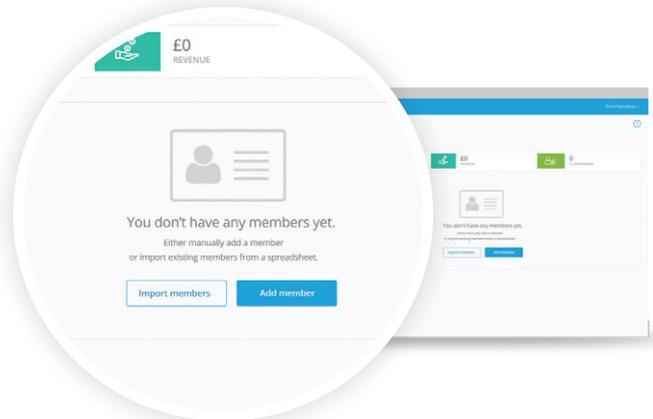


MEMBERSHIP PACKAGES
Create as many packages as you need.

2. Import your existing members

Choose 'Import members' to add current members to your new membership package in ClubSpark. There is a downloadable Excel template available to make it easy to upload multiple members at once.

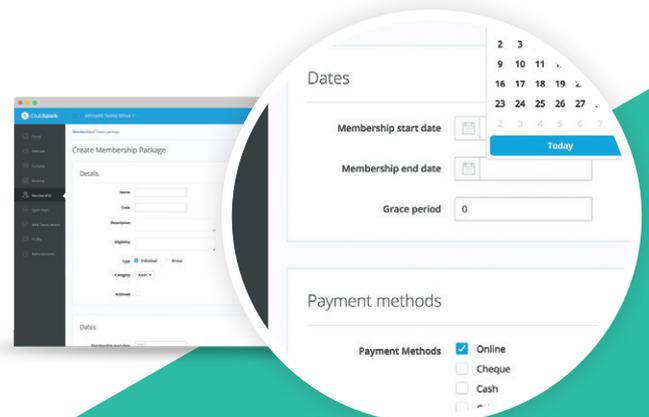
 *If you need any help importing members, please get in touch.*



IMPORT MEMBERS
Import or add Members into your package.

3. Create your next package

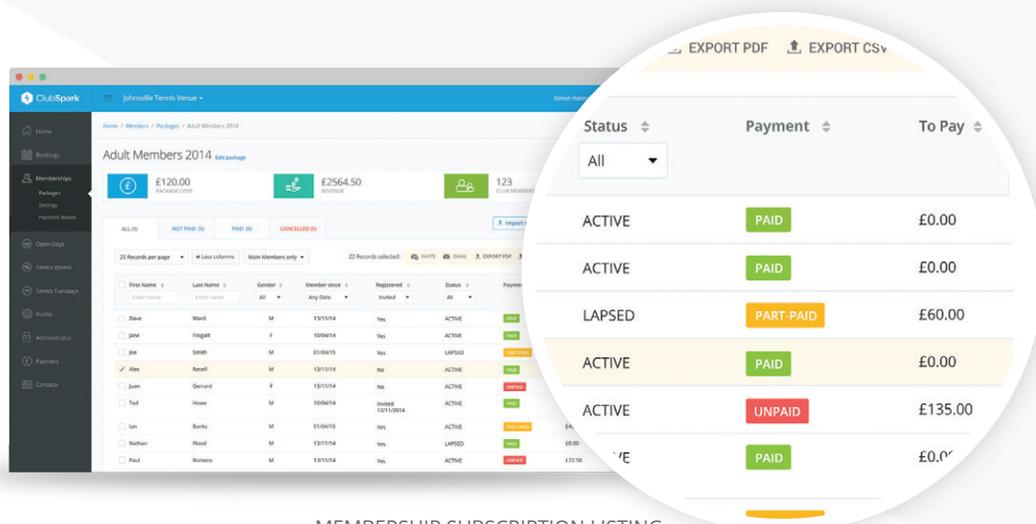
Add another new package e.g. 'Adult Members 2015'. You can choose when this package starts and expires. You can also create different pricing for existing members and new members. You can optionally accept monthly payments.



CREATE MEMBERSHIP PACKAGE
Make adjustments to new memberships.

4. Import your members list from an existing package

Choose 'Import Members' and import your member list from your 2014 package. This will import all 'ACTIVE' members from the 2014 package. These members will appear in the new package as 'PENDING', remaining that way until 'PAID'.

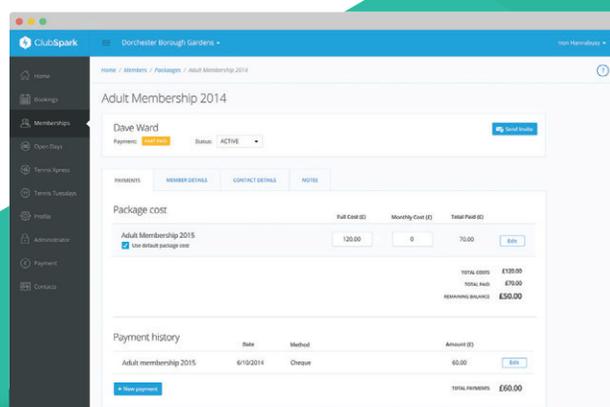


MEMBERSHIP SUBSCRIPTION LISTING
Instantly see who's paid and who hasn't.

5. Send payment requests and relax

Send requests to groups, individuals or all your members in one go. A link to their profile will be emailed to your members where they can activate their new membership. We'll email you whenever a package is purchased, telling you how they've chosen to pay.

We will automatically chase unpaid members for you, so you can spend more time on court!



PAYMENT DETAILS & HISTORY
Keep track of manual and online payments.

MEMBERSHIP Q&A

- **How much does it cost to use?**
It's FREE to use with no costs for manual payments.
- **Is there an online payment fee?**
Online processing has a small fee of 1.8% (maximum).
- **Can I send emails to my members?**
It's easy to email all members, groups or individuals.
- **What online payment methods are available?**
Direct debit payments via GoCardless
- **Are the online payment payments secure?**
Yes. GoCardless is safe and FCA regulated.
- **How long does it take to set up online payments?**
It's instant - register your details and you're ready!



SIMPLE, FLEXIBLE VENUE MANAGEMENT

The membership module is just the tip of the iceberg. Here are some other FREE TO USE features, you can use to manage your venue with ClubSpark.



Bookings

Our court booking sheet is extremely powerful. Cover simple and complex club booking rules at the same time. It's simple for both you and your members to use.



Contacts

Stay in touch with everyone who's stepped foot in your venue. Anyone who attends an Open Day, signs up to membership, books a course or a court, will appear in your contacts.



Open Days

Use ClubSpark to manage and promote your Great British Tennis Weekend. Don't forget the App so you can check-in people and add walkups on the day.



Courses and Programmes

ClubSpark is already helping coaches organise Tennis Xpress, Tennis Tuesdays and Mini Tennis courses. More coming very soon in this area.

For more information on how to join ClubSpark or register with the LTA, get in touch:



www.clubspark.co.uk



support@clubspark.co.uk



sportlabs.zendesk.com