

Web Link Help File:

Add On Feature: Service Interval Guide

Abstract

- This help file will illustrate how to enable the Service Interval Guide for a customer account and how to access the guide using the Service Interval interface.

Procedure

- 1) In order for customers to access the guide it must be enabled from within the Edit Customer page. Sign into the site as website administrator user and select "View Customer Accounts" from the Customer Account Management menu group. (fig. 1)
- 2) Select the link in the "Edit" column for the desired account. (fig. 2)
- 3) Scroll down to the Web Settings section of the Edit Customer screen and select the "Allow Service Interval Guide" checkbox. Click the "update" button at the bottom of the page to save the changes made. (fig. 3)



fig.1

fig.2

Customer List

Exact Partial

Customer Number Company Name City

Default Location Default Salesman MCLGroupName

Export To Excel / Print

| Customer Number | Gateway ID | Company Name | Default Location | Warehouse Permission | Default Salesman | City | # of Users Allowed | # of Users Used | MCL Group Name | Auto Approve | Prepaid | Create Login | Edit | Delete |
|-----------------|------------|----------------------------|---------------------|----------------------|------------------|-----------------|--------------------|-----------------|----------------|--------------|---------|----------------|------|--------|
| DEFAULT | DC01 | WebLink | MRS Test Location 2 | None | 0 | Calabasas | 99999 | 13 | main | ✓ | ✓ | DEFAULT | | |
| KPWL | DC01 | Test test | Test Location12 | None | 0 | test | 100 | 73 | main | ✓ | ✗ | KPWL | | |
| S52818 | S52818 | S&T Office Products | Test Location12 | | 0 | Vadnais Heights | 5 | 1 | main | ✓ | ✗ | S52818 | | |
| 5534 | 5534 | Steve's Auto Repair | Test Location12 | | 2 | Jordan | 5 | 0 | main | ✓ | ✗ | 5534 | | |
| 4757 | 4757 | Paintworks and Accessories | Test Location12 | None | 0 | Chetek | 5 | 0 | main | ✓ | ✗ | 4757 | | |
| Eagle | A998 | Golden Eagle | Auto Eagle Sales | None | 0 | Pompano Beach | 100 | 1 | main | ✓ | ✗ | Eagle | | |
| Edit | DC01 | Test Company | MRS Test Location 1 | None | 0 | INDORE | 10 | 1 | main | ✓ | ✓ | Edit | | |
| 1234 | 1234 | Pan auto company | Warehouse | None | 0 | Los Angels | 12333 | 2 | main | ✓ | ✗ | 1234 | | |

Web Settings

User Licenses

Auto Approve Allow

Prepaid Allow

PO Required Allow

Labor Allow
 Labor Rate Estimator

Service Interval Allow Service Interval Guide

AR Settings

This customer has a different AR Location

This customer has a different AR customer number

Shop Management System

Mitchell

Lankar

fig.3

- 4) After the Service Interval Guide has been enabled, all users of the account will have access to the guide. A link to the guide will appear in the upper right side of the catalog parts results pages. (fig. 4) Clicking on this link will open a new pop-up window which will present the guide. (fig. 5)
- 5) The application that was selected for the catalog look-up is automatically applied to the interval guide. Now the user can select a "service interval type" (either 15,000 miles, 30,000 miles or all) and a "service interval" from the drop down lists. Click on the "proceed" button after these selections have been made. (fig. 6)

Catalog Search Results

Displayed below is the list of parts that you have searched.

[Create Labor Estimate](#) [Service Interval Guide](#)

[Hide Search Details](#) [View Specifications](#)

Vehicle 2007 - FORD TRUCK - F150 PICKUP - V6-256 4.2L [New Vehicle](#)

Categories Ignition & Engine Filters - Spark Plugs

[Change Category](#)

Grouping & Sorting

Group By **Sort By**

List Price

Search Results for MRS Test Location 2

Legend: **Alternate Part** **Substitute Part** **Information**

| Parts | | | | | | | | | |
|---|-------|------------|---------------|----------|----------|--------------------|--------------------------------|-----|--|
| NGK | | | | | | | | | |
| Part Number | Brand | List Price | Your Price | You Save | In Stock | Alternate Location | Quantity | Buy | |
| TR5-1GP (NGK) : Platinum Plug G-POWER - GAP .044" (03-07) | NGK | \$7.08 | \$2.94 | \$4.14 | Yes | No | <input type="text" value="6"/> | | |
| TR5-1IX (NGK) : Iridium Plug GAP .044" (03-07) | NGK | \$18.87 | \$7.83 | \$11.04 | Yes | No | <input type="text" value="6"/> | | |

fig.4

Service Interval Guide

Select Vehicle

Year **Make** **Model** **Engine**

Select Service Interval

Service Interval Type **Service Interval**

Service Intervals

fig.5

Service Interval Guide

Select Vehicle

Year **Make** **Model** **Engine**

Select Service Interval

Service Interval Type **Service Interval**

Service Intervals

- Select--
- Select--
- 3,000 Mi (4,800 KM) Service
- 5,000 Mi (8,000 KM) Service
- 6,000 Mi (9,600 KM) Service
- 9,000 Mi (14,400 KM) Service
- 10,000 Mi (16,000 KM) Service
- 12,000 Mi (19,200 KM) Service
- 15,000 Mi (24,000 KM) Service
- 18,000 Mi (28,800 KM) Service
- 20,000 Mi (32,000 KM) Service
- 21,000 Mi (33,600 KM) Service
- 24,000 Mi (38,400 KM) Service
- 25,000 Mi (40,000 KM) Service
- 27,000 Mi (43,200 KM) Service
- 30,000 Mi (48,000 KM) Service
- 33,000 Mi (52,800 KM) Service
- 35,000 Mi (56,000 KM) Service
- 36,000 Mi (57,600 KM) Service
- 39,000 Mi (62,400 KM) Service
- 40,000 Mi (64,000 KM) Service

fig.6

- 6) The page will refresh and present the user with the recommended replacement and inspection services. (fig. 7)

Service Interval Guide

Select Vehicle

Year: 2007 Make: FORD TRUCK Model: F150 PICKUP Engine: V6-256 4.2L

Select Service Interval

Service Interval Type: All Service Interval: 60,000 Mi (96,000 KM) Service **Proceed>>**

Service Intervals

| Replace | Est/Qty | Inspect |
|--|---------|--|
| Perform 60,000 Mi (96,000 KM) Service. Estimated Time 5.0 hrs | | |
| Lubricate Ball Joints | | Inspect Clutch Operation <i>Multi-Point Inspections are recommended at every service interval.If equipped,.</i> |
| Repack Wheel Bearings | | |
| Replace Cabin Air Filter | | |
| Cabin Air Filter | 1 | |
| Replace Grease Seals | | |

fig.7